

# STOKE ORCHARD & TREDINGTON PARISH COUNCIL

## To all members of the Parish Council:

You are summoned to attend the Annual Meeting of the Stoke Orchard and Tredington Parish Council to be held on **Tuesday 1 May 2018 following** the Annual Parish Meeting **which commences at 7.00pm** at the **Stoke Orchard Community Centre** for the transaction of business on the following agenda.

Members of the public are also invited and encouraged to attend.

Signed

*Jules Owen*

Clerk

25 April 2018

## PARISH COUNCIL ANNUAL MEETING AGENDA

- 1 To appoint Chairman and Vice Chairman
- 2 To receive comments from the public
- 3 To note apologies for absence
- 4 To receive declarations of interest for items on the agenda and confirm meeting quorate
- 5 To confirm and agree Minutes of Parish Council Meetings held on 6 March and 3 April 2018
- 6 To receive Clerk's Report
- 7 To consider and agree action with regard to 2 vacancies for Parish Councillors
- 8 To receive Borough Councillor's Report
- 9 To receive County Councillor's Report
- 10 Finance:
  - a) To consider and resolve to agree cheques for payment and financial report
  - b) Review of the council's and/or staff subscriptions to other bodies
  - c) Confirm arrangements for insurance cover in respect of all insured risks
  - d) Review of inventory of land and assets including buildings and office equipment
  - e) To consider and agree NJC Salary Scales 2018/19 for Clerk
- 11 To receive update on Parish Council procedures and resolve to agree actions
- 12 To consider GDPR documents and agree actions
- 13 To receive update on the Newsletter and resolve to agree actions
- 14 To receive update on Community Committee matters and resolve to agree actions
- 15 To receive Traffic and Highways updates and agree actions
- 16 To receive Drainage Reports for both villages
- 17 Planning:
  - a) To agree response to Planning Consultation on Application No. 18/0032/TWMAJW - Treatment of biosolids cake to create soil improver/fertiliser  
Location: Land to West of Wingmoor Farm, Stoke Road, Bishops Cleeve
  - b) To agree response to Application No. 18/00352/CM – Variation of Condition 2 (Duration) to renew temporary planning permission until 1st June 2028 of planning consent 13/0024/TWMAJW dated 25/06/2013 for the change of use of two general industrial/warehouse buildings (B2/B8 Use Classes) to a waste transfer operation.  
Location: Unit 6, The Aerodrome, Stoke Road, Bishops Cleeve
- 18 To receive Neighbourhood Watch Report
- 19 To reconsider proposed location of dog bin at Knaresboro Homes and agree action
- 20 To receive details of future meetings up to and including next Annual Meeting
- 21 Next Meeting